



ERP and CRM Systems Migration Project Lead

SemiNex Corporation is a small but fast-growing, pre-IPO, leading manufacturer of high-powered laser modules and optical amplifiers for automotive LiDAR, data communications, medical aesthetics, and industrial sensing applications. SemiNex's high-power semiconductor diode lasers have world-class performance in power and efficiency.

As part of SemiNex's growth strategy, we are embarking on a migration journey from our homegrown ERP and CRM systems to industry-leading platforms – MISys ERP and HubSpot CRM. We are seeking a highly motivated and detail-oriented person to lead this exciting project in support of our Operations, Sales, and Finance teams to start immediately.

This position works closely with Operations, Sales, and Finance and reports directly to our VP of Operations.

Position Overview:

As the ERP and CRM Systems Migration Project Lead, you will play a crucial role in the successful migration of our business-critical systems. Your responsibilities will include working closely with the Operations, Sales, and IT to ensure a smooth transition to MISys ERP, HubSpot CRM, and the integration of QuickBooks accounting system. This position provides a unique opportunity to gain hands-on experience in project management, systems integration, and business process optimization.

Once the project is complete, this position will transition into an IT Systems Management role with added responsibilities including website and data management.

Responsibilities:

- Collaborate with cross-functional teams to understand business processes and system requirements.
- Assist in the implementation and configuration of MISys ERP and HubSpot CRM.
- Support data migration efforts, ensuring accuracy and completeness of transferred information.
- Work closely with IT professionals to troubleshoot and resolve system issues during the migration process.
- Provide end-user training and documentation to ensure a seamless transition to the new systems.
- Collaborate with the finance team to integrate QuickBooks with MISys ERP for streamlined accounting processes.
- Assist in the development and execution of test plans to validate system functionality.

Requirements:

- Technical degree in Information Technology with relevant experience.
- Strong analytical and problem-solving skills.
- Excellent communication and interpersonal skills.
- Ability to work collaboratively in a team-oriented environment.
- Basic understanding of ERP, CRM, data storage, and accounting systems is a plus.
- Currently eligible to work in the US (permanent resident or citizen)
- Support a fun and positive work environment!

Physical Requirements:

Normal office work environment

Work Location:

Position is physically located **on-site** in Danvers, MA near I-95 and US Route 1

Company Background:

At SemiNex, our talented people make us successful. We promote an inclusive environment where we value individuality, differences, and unique perspectives. SemiNex is a fast-growing company that will provide ongoing career growth and advancement for all employees along with competitive compensation and benefits including company stock.